

Jim Pattison Children's Hospital Foundation Professional Development Fund

Purpose:

Jim Pattison Children's Hospital Foundation (JPCHF) has proudly sponsored advanced education through their annual grant cycle and is now pleased to provide the SHA Maternal Child Network with a \$70,000 professional development fund. This fund demonstrates the commitment of JPCHF to improving the health outcomes of maternal, newborn, child, and youth patients provincially through partnership, programs, equipment, infrastructure, research, and education. The Jim Pattison Children's Hospital Foundation Professional Development Fund will focus on advanced education for Nurses, Interprofessional Staff, and Operational Leaders supporting the enhancement of clinical care for pregnant persons, children, and families.

How to Apply:

-
- Please complete the following documents in full:
 - Jim Pattison Children's Hospital Foundation Professional Development Fund Application (page 2 of this document)
 - SHA Request to Attend form (SHA-03-003P1-F2) [SHA Request to Attend](#)
- Submit both documents through the SHA Request to Attend process (SHA-03-001) for appropriate approvals (direct supervisor must be aware and supportive of application)
- Completed applications to be sent to the Administrative Assistant of the Executive Director of Maternal and Children's Programs, sarahp.taylor@saskhealthauthority.ca
- Application forms and work standard with instructions are available on the [Moms and Kids Health Saskatchewan Website](#)

Who Can Apply:

- Nurses, Interprofessional Practice, and Allied Health practitioners who report to the SHA Maternal Child Portfolio in Saskatoon or who work within the JPCH, ABCDP, and Sturdy Stone buildings and report through another service line
 - Staff working in Saskatoon's Les and Irene Dube Centre for Children's Mental Health, Women's Health, and Breast Health Centers shall continue to apply through the *Foundation and SHR Professional Development Fund*
- The JPCHF PD Fund is available for Maternal Child staff from across the province. Staff are required to exhaust existing funding options prior to applying to this fund (i.e. operational education funds, etc.)

What Can Be Funded & What is Required:

- The professional development opportunity is focused on advancing care or bringing innovative new care to Saskatchewan; all training opportunities must be for advanced level competency
- Participation in national networks, conferences, projects, site visits (new program training), or relationship building
- All other sources of funding through SHA Professional Development, Union, or Program Education Funds or National Funds shall be applied to first before submitting a request to the JPCHF PD Fund
- The fund is not available for postsecondary education (degree, Masters, PhD courses)
- Expenses that will be considered for coverage: conference registration, accommodations, flights, transportation from airport to destination event/hotel, mileage if driving to event, parking at event if driving self
- Meals will be reimbursed at the SHA meal per diem rate
- Expenses not covered: transportation from your home to the airport; car parking fees at airport
- Upon completion of the professional development opportunity, the candidate will be required to submit an [impact statement](#) and plan knowledge translation within their clinical service area (may include updating to clinical standards as appropriate)

Reimbursement Process:

- Staff will follow the SHA reimbursement process with the exception of the following: grant coding must be used *link*
- Additionally copies of all receipts must be sent to the Administrative Assistant of Maternal and Children's Programs sarahp.taylor@saskhealthauthority.ca

Approval Guidelines:

- Funding cycle is September 1 through August 31
- Funds will not be dispensed retroactively – conferences/education must be pre-approved and occur during the funding cycle
- Funds will be dispersed based on, but not limited to:
 - alignment with the SHA MatChild operational plan and strategic plan



**Saskatchewan
Health Authority**



Jim Pattison Children's Hospital Foundation Professional Development Fund

- clinical care growth and expansion
- opportunities for expansion of new positions, programs, or skills here in Saskatchewan
- education addressing safety event trends
- applicant's previous access to professional development
- applicant's access to other funding options



Jim Pattison Children's Hospital Foundation Professional Development Fund Application Form

☐ A signed Request To Attend (RTA) form has been submitted with this application form

[SHA Pre-Approval/Request to Attend Form](#) | [Policy and Clinical Standards Document Finder](#) | [Saskatchewan Health Authority](#)

Applicant Information:

Name: _____ Position: _____ Date: _____

If not MatChild, Portfolio: _____

Have you received JPCHF funding in previous years? _____

Professional Development Opportunity:

Please describe the professional development opportunity in a short paragraph, including details on the following:

- How the professional development opportunity impacts patient outcomes, experience, or safety
- The skill/knowledge are you hoping to obtain or develop
- How this opportunity aligns to the SHA/MatChild strategy
- If this opportunity is related to care or service that will be new to the province
- What your plan is for knowledge transfer following completion of the opportunity

Funding:

☐ Unit or Program funding application complete

List the amount approved: _____

☐ Other funding sources applied to (please list):

<u>Source</u>	<u>Amount</u>	<u>Approved</u>	<u>Pending</u>
_____	_____	☐	☐
_____	_____	☐	☐
_____	_____	☐	☐
_____	_____	☐	☐

Commitment:

In receiving these funds, I agree to:

- ☐ Deliver an [Impact Statement](#) within 30 days of completion of the professional development opportunity to JPCHF and to sarahp.taylor@saskhealthauthority.ca
- ☐ Provide clinical knowledge translation in my program/unit arranged with my program Manager
- ☐ Apply updated or new clinical skills, including development and/or refresh of SHA Clinical Standards
- ☐ Provide a copy of actual expenses (receipts) to sarahp.taylor@saskhealthauthority.ca
- ☐ Submit approved expenses as per my normal expense claim process

Please submit this completed application form to sarahp.taylor@saskhealthauthority.ca